

**Western Regional Service Board  
Meeting Minutes**

**Meeting Information:**

Date: Thursday, September 27, 2018

Time: 4:30pm – 8:00pm

Place: WRWM Office, 14 Main Street

**Present were:**

Anthony Blanchard	WRSB Member– North/South Bay of Islands
Barbara Barter	WRSB Vice-Chair – Burgeo and Area
Cynthia Downey	WRSB Member – Bay St. George
Derrick Anthony	WRSB Member – Humber Valley
Eli Bishop	WRSB Member – White Bay South
Joseph Reid	WRSB Member - Long Range
Josh Carey	WRSB Chair – Corner Brook
Melvin Keeping	WRSB Member – Southwest Coast
Rita Legge	WRSB Member – Bay St. George
Roger Barrett	WRSB Member – Western Hills
Jason King	Chief Administration Officer, WRWM
Jennifer King	Accounts Payable Clerk, WRWM

**Missing with Apologies:**

Bernd Staeben	WRSB Member – Corner Brook
Pauline Anderson	Executive Assistant, WRWM

## Call to Order

Meeting was called to order at 4:30pm by WRSB Chair Josh Carey with quorum.

### 1. Additions & Deletions to the Agenda

Agenda items added: White Metals, Asphalt Shingles, Enforcement timeframe of blue & clear bags and Conflict of Interest.

Moved by Roger Barrett, Seconded by Barbara Barter. The WRSB accepts the amended agenda for the September 27, 2018 WRSB meeting as presented with four additions. All board members were in agreement with the motion. Motion passed.

### 2. Approval & Adoption of Minutes from the August 29, 2018 and September 13, 2018 WRSB Meetings

Moved by Eli Bishop, Seconded by Joseph Reid. The WRSB adopted the minutes for the August 29, 2018 WRSB meeting as presented. All board members were in agreement with the motion. Motion passed.

Moved by Roger Barrett, Seconded by Rita Legge. The WRSB adopted the minutes for the September 13, 2018 WRSB meeting as presented (with one edit- Page 3, Section 4B change “haw” to “how”). All board members were in agreement with the motion. Motion passed.

### 3. Business Arising

#### a) Motion 18-0829-5.1.2 – Interim Operations Contract Extension Update

The contractors operating the landfills in Wild Cove and Bay St. George have been given notice for the termination of their contracts on September 29, 2018. Trucking of trailers of waste to Norris Arm North is in full operation as of Monday, September 24.

#### b) Glass Recycling Project

Josh provided an update from the City of Corner Brook and indicated they have some success with using glass ground into dust as an additive to poured concrete used for sidewalks and streets around the city. He also indicated that there could be potential for future uses of these additives for road paving. Once the pilot project has been completed, the city plans to provide an update as well as any plans for larger scale use in the future. It was requested that the city of Corner Brook provide WRSB with a presentation.

#### c) Long Range Waste Management Committee – Extension on Certificate Approval Update

The request from the Long Range Waste Management Committee for a two week extension will be granted by government if needed. The stipulation of going to tender for collection services had been fulfilled and the tender closed on Thursday, September 27, 2018. The Department of Municipal Affairs will make the decisions to grant an extension to the Long Range Waste Management Committee while they take part in the awarding process for the tender with no opposition from WRSB.

#### d) Executive Committee

Eli Bishop indicated that a discussion for the need of an Executive Committee will be had at the next Governance Committee meeting.

#### 4. New Business

a) MOU – DMAE and WRWM Crisis Communication

Motion moved by Roger, seconded by Tony to approve signing of the MOU with the department regarding communications.

There was a consensus around from the board that signing the MOU would be of no benefit to anyone involved.

Motion to approve was withdrawn, and a board consensus was made that WRSB will not sign the MOU at the present time.

b) Committee Reports

i. Finance Committee

There has been no recent finance committee meeting. Discussion regarding penalties for noncompliance are not prudent as not all transfer stations are operational. Once full operations of all transfer stations is achieved, this may be brought forward in future finance meetings.

ii. Technical Committee

No recommendations came forward.

c) Exemption Form

Significant discussion took place regarding use of the exemption form including continued use of black bags; type, colour and style of privacy bags; the approval process (municipality versus WRSB, or both); the need for tags for granted exemptions, timeframe for approvals; roles of stakeholders and overall purpose of the exemption form.

Moved Derrick Anthony, Seconded by Cynthia Downey. WRSB adopts the exemption form as presented. All board members in favour of motion. Motion carried.

The policy document to accompany the form was approved with the request that Jason acquire a quoted price for community exemption tags in bulk and the wording changes to the policy document. The exemption form, policy and bulk pricing will be sent to all Western communities early next week.

d) Negotiations Update/Doug Vanderlinden Report

Doug Vanderlinden, President of Nexgen Municipal, will assist the negotiating committee with future discussions.

#### 5. Correspondence/Media

The media release for White Bay South will be issued next week. The transfer station will open for operations on October 15, 2018 signaling the completion of the full implementation of the Western Sort-It program.

#### 6. Other

a) White Metals

To address the challenges that smaller communities have for certifying their white metal appliances as freon-free, all Transfer Stations will now accept white metals appliances without certification. The board consensus was to accept any freon filled white metal appliances at the transfer stations for storage and freon removal starting on October 1, 2018. Freon was suggested as an 'add on' to the list of items being developed by the Technical Committee for the ICI Policy.

b) Enforcement Timeframe

Discussion was had about how WRWM will proceed with noncompliant communities. It was suggested to go to the Finance Committee for discussion as per section 4(b)i.

c) Conflict of Interest

All board members have been advised that should discussion occur at their municipal council level in relation to waste management issues, the board member should declare conflict of interest and allow their respective council to make a decision regarding the stated conflict position. Such a decision should be made in a motion of council and voted on. The outcome will determine the council member's conflict or non-conflict in relation to that issue. Further clarification was given as to what constitutes a conflict of interest from the Regional Service Board Act and it was asked that legal council be consulted for a ruling. Jason will acquire WRSB legal council as well as check with the Department of Municipal Affairs legal council for a final decision on the criteria for a conflict of interest. Caution should be used by all municipal representatives at their respective council tables when discussing waste management issues and only the respective council can determine the conflict.

d) Free October Saturday Drop-off and Community Fall Clean up was discussed.

A motion was put forward to authorize a free residential drop-off as part of a Fall Clean-up program. For those communities without the Public drop-off area (ex. Port au Port), the municipality would be permitted to collect it on their behalf and move it to the transfer station. Moved by Tony Blanchard, Seconded by Melvin Keeping

With the opening of more Transfer Stations it was recommended that more areas will need to be given an equivalent to a Free Drop off as was done last year for the Port au Port Peninsula. Piccadilly will be the first furthest community on the Port au Port where a line will be drawn for the one and a half hour cut off time. Lay down and C & D areas will be constructed following the free October.

e) Asphalt Shingles

The challenge with asphalt shingles is they are a dense waste bi-product and have a significant weight. The Technical Committee are reviewing incentives for sorting C&D waste and ICI waste, of which asphalt singles are a component of both waste streams. Public consultations were scheduled to occur in the Fall; however, due to uncontrolled delays a final decision on these policies won't be made until the new year. In the interim the Finance committee has been asked to review and bring back a recommendation to the board concerning shingle tipping fees.

f) 2019 Budget Extension Request

Motion moved by Tony Blanchard, seconded by Melvin Keeping. The Board to request an extension to the WRSB submission for 2019 Budget as required under the Regional Service Board Act. All board members in favor with none opposed. Motion carried.

**7. Confirm next WRSB meeting date**

In keeping with the regular schedule of fourth Thursday of the month, the next WRSB meeting will take place on Thursday, October 25, start time will be 2pm timeslot.

**Meeting Adjourned at 8:00pm**