

# Western Regional Service Board

## Meeting Minutes

### **Meeting Information:**

Date: Friday, December 14, 2018

Time: 2:03pm – 4:00pm

Place: WRWM Office, 14 Main Street

### **Present were:**

Anthony Blanchard	WRSB Member– North/South Bay of Islands
Barbara Barter	WRSB Vice-Chair – Burgeo and Area
Bernd Staeben	WRSB Member – Corner Brook
Derrick Anthony	WRSB Member – Humber Valley
Eli Bishop	WRSB Member – White Bay South
Joseph Reid	WRSB Member - Long Range
Josh Carey	WRSB Chair – Corner Brook
Melvin Keeping	WRSB Member – Southwest Coast
Rita Legge	WRSB Member – Bay St. George
Roger Barrett	WRSB Member – Western Hills
Jason King	Chief Administration Officer, WRWM
Pauline Anderson	Executive Assistant, WRWM

### **Missing with apologies:**

Cynthia Downey	WRSB Member – Bay St. George
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## Call to Order

Meeting was called to order at 2:03pm by WRSB Chair Josh Carey with quorum reached.

### 1. Additions to the Agenda

There were three additions to the Agenda: 3.2 Conflict of Interest; 4.3 documentation and mileage; 4.4 ICI Apartments and Condos Policy.

**Motion 18-1214-1.1.1:** Moved by Roger Barrett, Seconded by Derrick Anthony. The WRSB accept the amended agenda for the December 14, 2018 WRSB meeting as presented with noted additions (3b Conflict of Interest; 4d documentation and mileage; 4e ICI Apartments and Condos Policy). All board members present were in agreement with the motion. Motion carried.

### 2. Approval & Adoption Minutes from WRSB Meetings

**2.1 Motion 18-1214-2.1.1:** Moved by Rita Legge, Seconded by Anthony Blanchard. The WRWM to adopt the minutes of the November 29, 2018 as presented. All board members present were in agreement with the motion. Motion carried.

**2.2 Motion 18-1214-2.1.2:** Moved by Bernd Staeben, Seconded by Roger Barrett. The WRSB adopt the amended minutes from the August 29, 2018 WRSB meeting as presented. All board members present were in agreement with the motion. Motion carried.

**2.3 Motion 18-1214-2.1.3:** Moved by Bernd Staeben, Seconded by Eli Bishop. The WRSB adopt the amended minutes from the September 13, 2018 WRSB meeting as presented. All board members present were in agreement with the motion. Motion carried.

### 3. Business Arising

**3.1 Rescinding of Motion 18-1129-4.3f1** (The WRSB agree Web/Teleconference is acceptable and considered a valid form of attending a meeting; however, directors shall be limited to meetings via teleconference to three (3) per calendar year unless otherwise agreed to by the Board for medical or unforeseen circumstances with a written submission required to the Board Chair. The Chair will make a recommendation to the board for consideration without revealing the personal information contained within the request.)

**Motion 18-1214-3.1.1:** Moved by Barbara Barter to rescind Motion 18-1129-4.3f1 due to confidentiality issues. Friendly amendment moved by Bernd Staeben, Seconded by Roger Barrett. **Motion now reads:** Be it resolved the WRSB agree Web/Teleconference is acceptable and considered a valid form of attending a meeting; however, directors shall be limited to meetings via teleconference to three (3) per calendar year unless otherwise agreed to by the Board for medical or unforeseen circumstances. After discussion with the board member, the Chair will make a recommendation to the board for consideration without revealing the personal information contained within the request. All board members present were in agreement with the motion. Motion carried.

**3.2 Conflict of Interest** –Lawyer’s advice should be put into the Policy and Procedure manual for Board Members. This will ensure any new board members coming onto the board will receive this information during their orientation. The lawyer’s advice is solely for the protection of board members.

#### 4. New Business

##### 4.1 RFD – Mediator’s Report

Both boards through ministerial intervention agreed to participate in a mediation process to determine a fair tipping fee to the Central Newfoundland Waste Management authority. WRWM received the Final Report from the Mediator along with a letter from the Minister. The letter was read out to the board and the report was previously emailed out for review. The main points of the report were reviewed at this meeting.

**Motion 18-1214-4.1.1:** Moved by Barbara Barter, Seconded by Eli Bishop. Be it resolved the WRSB accept the Mediator’s Report as provided and move forward with implementing the recommendations as outlined within the report. Anthony Blanchard was contra-minded, the remainder of board members present were in agreement with the motion. Motion carried.

4.2 **2019 Capital and Operational Budget** – this will be discussed at an in-camera meeting following the adjournment of this meeting.

##### 4.3 Documentation and Mileage

Documentation: The WRSB prefers to have any documentation that is prepared for review sent to them as close to one week prior to the WRSB meeting as possible. Any other documentation that isn’t prepared is to be sent out to the Board once finalized. The Board does not want all documentation held until every item is finalized. All board members agree this is a reasonable request and WRWM office will implement the request.

Mileage: There is a discrepancy in what mileage rate WRSB members are being reimbursed and what other Regional Service Board members are being reimbursed. Direction: This will be brought to the Finance Committee in early 2019 for review, research and recommendation.

##### 4.4 ICI Apartments and Condos Policy

This would be the next phase of the Sort It Western Program. In recent discussions with the TC it was the opinion that it would be more beneficial to begin the process of apartment buildings complying with blue bag/clear bag program separate from the roll-out of the full ICI Consultation and launch. There is various rational for a separate launch of the apartment building roll-out which includes:

- less confusion by separating from the roll-out of ICI, Commercial institutional components specifically
- apartment units are really residential in nature and should be treated as such

A separate roll-out will provide an opportunity for apartment building owners/managers within the region to deal directly with their service providers or make alternate arrangements separate from the roll-out of ICI. It is anticipated this will create less confusion and provide for a more manageable launch of ICI potentially in the Spring.

**Motion 18-1214-4.4.1:** Moved by Derrick Anthony, Seconded by Barbara Barter. Be it resolved the WRSB approve the implementation of the blue bag/clear bag program to be launched by March 2019 separate from the ICI implementation. All board members present were in agreement with the motion. Motion carried.

**5. Correspondence / Communications**

Nothing brought forward on this topic.

**6 Confirm Next WRSB Meeting**

The WRSB will continue into 2019 with the tentative schedule of WRSB meetings taking place on the fourth Thursday of each month with the preferred timeslot of 2pm.

WRSB Chair will confirm if each monthly meeting will be taking place. Currently, there may not be a meeting in January, the Chair will confirm as we move forward.

**7 Other**

Nothing further discussed.

**Meeting Adjourned at 4:00pm**